THE PLASTICS EXPORT PROMOTION COUNCIL

दि प्लास्टिक एक्स्पोर्ट प्रमोशन कौन्सिल
(भारत सरकार,वाणिज्य एवं उद्योग मंत्रालय,वाणिज्य विभाग द्वारा प्रायोजित)

THE PLASTICS EXPORT PROMOTION COUNCIL
(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref: Plex/Cir/423

Date: 25 August 2026

To

All Members of Plexconcil / COA Members

Dear Sir/Madam,

Subject: Regarding Enhancements in the Pre-Shipment Inspection Agency (PSIA)/Pre-Shipment Inspection Certificate (PSIC) process

Ref: DGFT Trade Notice No. 22/2026-27 dated 25.08.2026

We wish to draw your kind attention towards the earlier Trade Notice No. 03/2022-23 dated 26 April 2022, wherein DGFT introduced and subsequently enhanced the electronic filing and recognition process for Pre-Shipment Inspection Agencies (PSIAs) and the issuance and verification of Pre-Shipment Inspection Certificates (PSICs). These initiatives were aimed at reducing manual processes and strengthening the PSIA/PSIC module through digital enablement.

In continuation of the above, and with a view to further strengthen, building compliance into the system, reducing reliance on manual intervention, and enhance transparency in the process, the following changes are being implemented in the PSIA/PSIC module on the DGFT portal as per recent TN No. 22/2026-27:

1. The date of inspection, while generating the PSIC, has been standardised as DD/MMM/YYYY.
2. PSIC shall be generated and issued only on the date of inspection. The system shall not permit generation or issuance of a PSIC on any subsequent date.
3. A facility has been provided for authorized PSIA users to upload and maintain signature and stamp images. These shall be auto embedded in the PSIC, eliminating the requirement of manual signing, stamping and re-uploading.
4. During PSIC generation, Inspector shall be required to select the Inspector's name from a system-populated drop-down list. The corresponding Inspector's details shall be auto populated.
5. The permissible limit for photograph attachments of inspection has been enhanced from 5 to 10 numbers, at 5 MB each; and the permissible size for the mandatory video attachment of inspection has been enhanced from 10 MB to 50 MB (permitted formats remain MP4, AVI, MTS, MOV, FLV, WMV).
6. Based on the selected country of inspection, registered instruments shall now be available through a drop-down list. Upon selection, the relevant instrument details shall be auto fetched from the system and displayed as read-only, minimizing manual errors.

Support Channels

For guidance, issue resolution, suggestions, or feedback related to the PSIA/PSIC module:

- **DGFT Helpdesk:** Raise a service request via **DGFT Website → Services → DGFT Helpdesk Service**

- **Helpline:** 1800-572-1550 / 1800-111-550
- **Email:** dgftedi@nic.in

Members are requested to refer the official Trade Notice here:
https://membership.plasticsepc.org/mails_images/20260825024059.pdf

Enclosed Trade Notice No. 03/2022-23 dated 26 April 2022:
https://membership.plasticsepc.org/mails_images/20260825024308.pdf

This is for information

Best Regards
Bharti Parave
Dy Director (Trade and Policy)
PLEXCONCIL