



THE PLASTICS EXPORT
PROMOTION COUNCIL

दि प्लास्टिक एक्स्पॉर्ट प्रमोशन कौन्सिल

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)

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(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref No: Plexh/Cir/290

Date: 09.07.2026

To,
All Members of Plexconcil/COA Members

Dear Sir/ Madam,

Subject: RBI's Import / Export Data Processing and Monitoring System– Registration & Usage Guidelines for Exporters/Importers

We wish to inform you that Reserve Bank of India has issued a User Manual for Exporters/Importers under the *Import/Export Data Processing and Monitoring System (IEDPMS)*. This platform is designed to streamline monitoring of shipping bills, inward/outward remittances, and Bills of Entry (BoE).

Key Highlights for Members

1. Customer Registration

- Each IE Code is eligible for a single user ID linked to the mobile number updated by your bank.
- Registration requires IE Code, PAN, GSTIN, registered address, phone, and email. Captcha validation is mandatory.

2. Customer Login on IEDPMS Platform

- Login credentials are sent via SMS to the registered mobile number.
- First login requires a password change.
- OTP-based second-factor authentication is mandatory (valid for 2 minutes).

Upon successful OTP verification, users will be granted access to the IEDPMS portal, where they can search for bills and remittances, and download the pre-generated outstanding file from the system.

3. Search Fatal and Non-Fatal Data

- For fatal errors, please contact the respective export/import agency to correct and resubmit the data to the system.
- For non-fatal errors, kindly reach out to the designated AD Bank, which will coordinate with the IEDPMS Support team for further resolution and processing. In this regard, it may be noted that RBI does not edit, modify or delete any data in IEDPMS.

A provision will be available to download overall outstanding bills and remittances from the RBI IEDPMS application. The file will be updated on a weekly basis.

4. Forgot Password, Change Password & Locked Account

- Forgot/Change Password options are available on the login page.
- Locked accounts must be unlocked by contacting IEDPMS support.

5. Support Contacts For login/registration queries, members may write to: edpmssupportngp@rbi.org.in ; iedpmssupport@rbi.org.in

Members are advised to review the official guidelines of RBI here:

https://membership.plasticsepc.org/mails_images/20260709040730.pdf

This is for your information.

Best Regards
Bharti Parave
Dy. Director (Trade and Policy)
PLEXCONCIL

