



THE PLASTICS EXPORT
PROMOTION COUNCIL

दि प्लास्टिक एक्स्पॉर्ट प्रमोशन कौन्सिल
(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)

THE PLASTICS EXPORT PROMOTION COUNCIL

(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref No: PLEX/CIR/0013

Date: 06.04.2026

To,

All Members of Plexconcil

Subject: Invitation to register on "India-USA Trade Facilitation Portal" (a comprehensive online e-marketplace)

Dear Sir/Madam,

Greetings from The Plastic Export Promotion Council- (Plexconcil)!

We are pleased to inform you that **Consulate General of India, New York** in collaboration with **Embassy of India Washington DC and CGI Chicago, Los Angeles, Atlanta, Boston, Houston, Seattle and San Francisco** is launching an **India US Trade Facilitation Portal** with a web-based application accessible across all devices.

This platform is being developed as a comprehensive online e-marketplace for Indian products, enabling Indian vendors to showcase their offerings and allowing U.S.-based buyers to easily discover and engage with Indian exporters.

The "India US Trade Facilitation Portal" will:

- Connect Indian exporters directly with U.S. buyers
- Offer category-wise product segregation for easy registration and search
- Enhance visibility and market access for Indian businesses across sectors
- Organise Virtual Exhibitions for Indian Products

In anticipation of the portal's roll-out, PLEXCONCIL members are invited to register on India USA Trade Facilitation Portal.

Registration link to India USA Trade Facilitation Portal: <https://indiaustrade.mea.gov.in/register>

(No registration charges)

Registration steps for Indian Exporter on the India USA trade facilitation portal-

1. Click on the registration link and click on Exporter.
2. Enter your IEC code and upload the IEC certificate, the system auto validates it instantly.
3. Add your business details. Choose whether you deal in Goods, services or both.
4. Select **The Plastics Export Promotion Council (PLEXCONCIL)** and upload the membership certificate.
5. Upload your business documents GST, PAN and Certificate of incorporation. You can also add additional documents.

6. Add authorized person details and the Aadhar, the system auto verifies the Aadhar.
7. Set the password. Verify your email and mobile number, then submit your profile for approval.
8. The respective institution (PLEXCONCIL) will verify the membership and approve the registration.
9. Once approved, you receive a confirmation email with a set of recovery codes.
10. Log into the portal with two-step authentication. You're now ready to begin!

You can also watch video on How to register as an exporter on the link: <https://cginy-ettrade-prod.s3.ap-south-1.amazonaws.com/exporter-registration.mp4>

The portal is currently open for user registration only. Other services and features will be enabled shortly. For technical support or assistance, please contact: support.indiaustrade@mea.gov.in

Registration of members will be crucial to ensuring the success of this initiative, which aims to significantly strengthen India's export outreach and facilitate greater access to the U.S. market.

We look forward for your registration at the earliest.

Regards,

Sribash Dasmohapatra

Executive Director

DIN: 02587694

The Plastics Export Promotion Council

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