



THE PLASTICS EXPORT  
PROMOTION COUNCIL

दि प्लास्टिक एक्स्पोर्ट प्रमोशन कौन्सिल  
( भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित )

**THE PLASTICS EXPORT PROMOTION COUNCIL**  
(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref. No. : Plexh/Cir/715

24.10.2024

To,

All Members of Plexconcil/  
COA Members

Dear Sir/Madam,

**Sub: Regarding introduction of the filing of the Annual RoDTEP Return (ARR) for RoDTEP Claims**

**Ref. : DGFT Public Notice No.27/2024-25**

We wish to inform you that the O/o DGFT has issued a Public Notice dated 23rd October 2024 on filing the Annual RoDTEP Return (ARR) for RoDTEP claims as part of the Foreign Trade Policy, 2023. This new requirement, stated in Para 4.94 of the Handbook of Procedures 2023, mandates exporters claiming RoDTEP benefits to submit an ARR by March 31 of the following financial year, starting with claims exceeding Rs. 1 crore across all 8-digit HS Codes.

Key aspects of this notice:

- **ARR Submission:** Due by March 31, 2025, for claims filed in 2023-24.
- **Non-Compliance:** Denial of benefits and no further claims after June 30, 2025, unless a composition fee is paid.
- **Late Submission Fees:** Rs. 10,000 up to June 30, 2025, and Rs. 20,000 thereafter.
- **Records Maintenance:** Physical or digital records supporting duty remission claims must be kept for five years.
- **Periodic Assessments:** ARR may be reviewed for due diligence, with excess claims requiring refund/surrender.

The detailed notice can be viewed on following link:

[https://content.dgft.gov.in/Website/dgftprod/4c208b04-bd1c-4983-a87c-3d6c59051b2f/PN%2027%20\(English\).pdf](https://content.dgft.gov.in/Website/dgftprod/4c208b04-bd1c-4983-a87c-3d6c59051b2f/PN%2027%20(English).pdf)

We request members to take the note of this important notice and comply with the same.

Regards,

Bharti Parave  
Deputy Director – Trade & Policy  
**The Plastics Export Promotion Council**