



THE PLASTICS EXPORT  
PROMOTION COUNCIL

दि प्लास्टिक एक्सपोर्ट प्रमोशन कौन्सिल  
( भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित )

**THE PLASTICS EXPORT PROMOTION COUNCIL**

(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref: Plexh/Cir/2021-22/711

2<sup>nd</sup> March, 2022

To,

All Members of Plexconcil

Dear Sir(s),

Greetings from PLEXCONCIL!

**Subject: Mandatory Filing /issuance of Registration Cum membership Certificate(e-RCMC) through Common Digital Platform from 01.04.2022.**

**Ref. No. : Trade Notice 35/2021-22 dt. 24.02.2022.**

<https://content.dgft.gov.in/Website/dgftprod/a37c72ef-cdce-4dfe-9a63-a7d6486dc5eb/TN35.pdf>

In reference to the above subject, we wish to inform our members that the issuance/renewal/amendment of Registration Cum Membership Certificate(RCMC) will be mandatory through Common digital platform(<https://www.dgft.gov.in> >Services>e-RCMC) of DGFT from 01.04.2022. The objective of this platform is to provide an electronic, contact-less single window for the RCMC related processes.

The prevailing procedure for issuance / renewal/amendment with registering authority will continue only till 31-03-2022, hence members are advised to renew their RCMC for FY 2022-23 at the earliest, preferably before 31.03.2022 to avoid last minute delays due to technical hiccups.

Alternatively, for guidance on registration and application for submission of e-RCMC on common digital platform, exporters may refer the Help Manual and FAQs accessible on DGFT Portal under the navigation - Learn >> Application Help & FAQs.

For any assistance you may call or send an email to the respective regional office of the PLEXCONCIL.

Region	Telephone	Email
Head Office-Mumbai (Western Region)	+91 22 40170000	kuldeep@plexconcil.org /samit@plexconcil.org
Northern Regional Office - Delhi	+91 1126478817 / 26478819	anuj@plexconcil.org
Southern Regional Office- Chennai	+91 44 2829 2620	dayanidhi@plexconcil.org
Eastern Regional Office- Kolkata	+91 3322834497	nilotpal@plexconcil.org

Best regards,

Sribash Dasmohapatra

Executive Director

The Plastics Export Promotion Council

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