



THE PLASTICS EXPORT
PROMOTION COUNCIL

दि प्लास्टिक्स एक्सपोर्ट प्रमोशन कौन्सिल
(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)

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(Sponsored By The Ministry Of Commerce & Industry, Deptt. Of Commerce, Government Of India)

Ref No: Plexh/Election/146

Date: 13th October, 2020

Dear Esteemed Members,

Sub: Election to Committee of Administration (COA) – 2020-21 – Inviting nominations for various posts

We are pleased to inform that your Council has commenced the process of election to the Committee of Administration (COA) for year 2020-21

In this regard, we have already communicated to all members vide our email Ref: Plexh/Election/135 dated 5th October, 2020 giving the details of the list of Ordinary members entitled to vote and participate in the election to the Committee of Administration for the year 2020-21. The final list of the Ordinary members and the election rules based on which the election would be conducted is available on the below link.

http://plexconcil.co.in/images/circulars/Ordinary_Members_Final_List-19-20.pdf

http://plexconcil.co.in/images/circulars/Election_Rules_.pdf

The election to the COA would be conducted for the following posts:

- **Vice Chairman – 1 Post**
- **Regional Chairman – 4 Posts**
 - 1] Regional Chairman – Western Region
 - 2] Regional Chairman – Eastern Region
 - 3] Regional Chairman – Northern Region
 - 4] Regional Chairman – Southern Region
- **Panel Chairmen – 6 Posts**
 - 1] Panel Chairman - Floor Coverings, Leather Cloth & Laminates
 - 2] Panel Chairman - Rigid Packaging & PET Preforms
 - 3] Panel Chairman - Polyester Films
 - 4] Panel Chairman - Consumer & Housewares
 - 5] Panel Chairman – Human Hair & Related Products
 - 6] Panel Chairman – Raw Materials & Polymers

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- **COA Member – 3 Posts**
- Western Region – 1 Post – General Category
- Northern Region – 1 Post – Star House Category
- Northern Region – 1 Post – Reserved Category MSME / SSI

Inadvertently it was mentioned as 1 COA post vacant for Southern Region (Reserved Category MSME / SSI) in our earlier communication dated 5th October, 2020. The same should be read as 1 COA post Northern Region (Reserved Category MSME / SSI).

We are enclosing herewith the following:

- 1] Nomination form for post of Vice Chairman – Annexure 1
- 2] Nomination form for post of Regional Chairman – Annexure 2
- 3] Nomination form for post of Panel Chairman – Annexure 3
- 4] Nomination form for post of COA members – Annexure 4
- 5] Declaration by members – Annexure 5 – To be given in the firm/company letterhead
- 6] Format for Chartered Accountants' Certificate – Annexure 6

We request you to kindly go through the election rules and the note mentioned in the nomination form while filling the nomination form especially with regard to the eligibility of the candidate to contest for the various posts.

In case if there is no valid nomination received for reserved categories that seat shall be deemed to be unreserved.

A member can file nomination for only one post.

The voting for the election to the Panel Chairman would be made by the respective product group members. The Proposer and Secunder shall also be from the same Panel.

The voting for the election to the Regional Chairman would be made by the members of their respective region. The Proposer and Secunder shall also be from the same region.

The voting for the election of COA member of the respective region shall be made by the members of the concern region.

The COA member who would retire at the ensuing Annual General Meeting are entitled to contest for the election.

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Only the authorized representative, whose name is mentioned in the RCMC with the Council shall be eligible to contest, propose or second at the Election.

However, in the absence / non-availability / unwillingness of such authorized representative, any person who is duly authorized by the existing partners / directors / managing committee member etc., as the case may be, shall be eligible to contest for the Election provided that the name of such authorized person as partner / director / managing committee member / trustee etc. is registered with Director General of Foreign Trade (DGFT).

The duly completed nomination form can be sent to Council's Head Office on or before 21st October 2020 by 5 p.m by any of the following mode:

- (a) By email at the official Email office@plexconcil.org of the Council
- (b) By depositing the nomination in sealed cover addressed to "The Election Committee" in the election nomination box kept at the Head Office of the Council.

OR

- (c) By post in a sealed envelope addressed to "The Election Committee" and sent to the Council's Head Office.

The postal address of the Council's Head Office is as under:

The Plastics Export Promotion Council,
Crystal Tower, Gundivali Road No.3,
Off Sir M. V Road, Andheri (E),
Mumbai - 400 069.

The nominations received by 21st October, 2020 would be scrutinized by the returning officer nominated by the Government of India on 23rd October, 2020 subject to the availability of returning officer.

Nomination can be withdrawn by the candidate by giving a letter signed by him/her/them latest by 26th October, 2020. Withdrawal of nominations by electronic means such as emails will be considered or accepted by the Election Committee. Such a withdrawal shall be final and no subsequent request, for rescinding such withdrawal shall be entertained by the Election Committee.

The final list of candidates for election would be published on 27th October, 2020. The same would be uploaded on Council's website and on the notice board of the Council at its Head Office.

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If there is more than one candidate for each post then election would be conducted. The election would be conducted from 2nd – 4th November 2020 by e-voting. A separate communication on e-voting process would be sent to the members separately if the election is held for any post.

The final list of the elected candidates would be declared on 5th November 2020 which would be uploaded on Council's website and on the notice board of the Council at its Head Office.

It is to be noted that all the nomination form duly filled should accompany the declaration as per Annexure 5 and Chartered Accountants' Certificate as per Annexure 6 without which the application will be considered incomplete and cannot be treated as valid nomination.

The decision of the Election Committee in this regard would be final and binding on the members.

We request all the members to note the above and actively participate in the election. For any further clarification kindly contact the undersigned at ed@plexconcil.org.

Thanking you,
For The Plastics Export Promotion Council

Sribash Dasmohapatra
Executive Director