



दि प्लास्टिक एक्सपोर्ट प्रमोशन कौन्सिल

(भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित)
क्रिस्टल टावर, गुण्दिवली रोड क्र. 3, ऑफ सर एम व्ही रोड, अंधेरी (पूर्व), मुंबई ४०० ०६९, भारत
दूरध्वनी : ९१-२२-२६८३ ३९९१/९२ फैक्स : ९१-२२-२६८३ ३९९३
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THE PLASTICS EXPORT PROMOTION COUNCIL

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05.10.2018

All Members/All Members of the COA

Dear Sir(s),

Sub : Procedure to be followed for "Manual correction in EDI Bills of Entry" at JNCH

We wish to inform you that O/o The Commissioner Of Customs, Nhava Sheva-III, JNCH has issued Public Notice No. 134/ 2018 dated 01/ 10/ 2018 regarding procedure to be followed for "Manual correction in EDI Bills of Entry" at JNCH.

After introduction of e-Sanchit vide Public Notice No. 31/2018, dated 01.03.2018 (http://164.100.155.199/pdf/PN-2018/PN_031.pdf), the earlier system of deposit of hard copy of EDI Bill of Entry has been discontinued. Moreover, correction of wrong particulars entered in the Bill of Entry is actually "amendment process", which is required to be carried out in the system after payment of amendment fees.

In view of above, it has been decided to discontinue the existing manual endorsement procedure being followed at Nhava Sheva.

Following procedure would be required to be followed by Importer / Customs Brokers in such cases:

- In case error / mistake is noticed / detected prior to obtaining OOC, the Importer or his Customs Broker have to approach respective group for amendment before taking "Out of Charge". The step by step procedure would be as under:
- Approach Group for approval of amendment
- Approach Service Centre for amendment
- Approval of amendment by Group in the system
- Forwarding BE to docks / RMS Facilitation Cell for OOC

In case, error / mistake is detected after "OOC" has been obtained, OOC has to be cancelled and Bill of Entry would be recalled by the concerned Group for amendment and correction in Container number / other particulars as discussed above. The step by step procedure would be as under:

- Approach Group for approval of amendment

- Approach EDI for cancellation of OOC
- Recall of BE by Group
- Approach Service Centre for amendment
- Approval of amendment by Group in the system
- Forwarding BE to docks / RMS Facilitation Cell for OOC

DC/ AC Groups and DC/ AC EDI have been advised to approve such amendment requests on priority (within 2 hours of receipt of request).

It is also advised that Custom Brokers should be more systematic and sincere while filing Bills of Entry to avoid such typing mistakes as such mistakes not only delays the clearance but also increases cost.

Applicable fee of such amendment in system to be paid. [Please refer Notification No. 36/2017-Cus (NT), dated 11.04.2017 (Levy of Fees (Customs Documents) Amendment Regulations, 2017) regarding amendment of Bill of Entry under Section 149 of Customs Act, 1962].

In case of any difficulty, the specific issue may be brought to the notice of Additional Commissioner in charge of 'RMS Facilitation Cell', NS-III.

Revised procedure as specified in this Public Notice will be effective from 5th October 2018.

Members are requested to take note of this Public Notice and do the needful accordingly (in case of B/E correction). The above said PN is available for download using the link - http://jawaharcustoms.gov.in/pdf/PN-2018/PN_134.pdf

Best regards,

Sribash Dasmohapatra
Executive Director