



# दि प्लास्टिक एक्स्पोर्ट प्रमोशन कौन्सिल

( भारत सरकार, वाणिज्य एवं उद्योग मंत्रालय, वाणिज्य विभाग द्वारा प्रायोजित )

## THE PLASTICS EXPORT PROMOTION COUNCIL

(Sponsored By The Ministry Of Commerce & Industry, Dept. Of Commerce, Government Of India)

Ref No: Plexh/Election/550

Date: 20<sup>th</sup> August 2024

Dear Esteemed Members,

**Sub: Election to Committee of Administration (COA) – 2024-25 – Inviting nominations for Various posts**

We would like to inform that there were ten vacancies in the Committee of Administration which were needed to be filled in at the ensuing Annual General Meeting held in the month of September 2024. Accordingly the Council has commenced the conduct of elections process to fill up the vacancies of ten post which are vacant to be filled in the ensuing Annual General Meeting which is as under.

We are pleased to inform that Council has commenced the process of election to the Committee of Administration (COA) for year 2024-25.

In this regard, we have already communicated to all members vide our email Ref: Plexh/Election/531 dated 12<sup>th</sup> August, 2024 giving the details of the list of Ordinary members entitled to vote and participate in the election to the Committee of Administration for the year 2024-25. The final list of the Ordinary members and the election rules based on which the election would be conducted is available on the Council's website [www.plexconcil.org](http://www.plexconcil.org)

The election to the COA would be conducted for the following posts:

**POST**

1. Vice Chairman
2. Panel Chairman- Cordage, Fishnets & Monofilaments
3. Panel Chairman- FIBC, Woven Sacks, Woven Fabrics, Tarpaulin
4. Panel Chairman- Merchant Exports
5. Panel Chairman- Writing Instruments & Stationery
6. Panel Chairman- Miscellaneous Products & Items
7. Panel Chairman- Packaging Items & Flexible & Rigid
8. Panel Chairman- Plastic Films & Sheets
9. Panel Chairman- Plastics Raw materials
10. Panel Chairman- Medical Items & Plastics.

Address : Dynasty Business Park, B-Wing, Unit No. 2, Ground Floor, Andheri - Kurla Road, Chakala, Andheri East, Mumbai - 400 059.

Tel No: +91 22 4017 0000 | E-mail : [office@plexconcil.org](mailto:office@plexconcil.org)

Website : [www.plexconcil.org](http://www.plexconcil.org) / GST No: 27AAACT2024N1ZC / CIN : U25200MH1955NPL009601



# दि प्लास्टिक एक्स्पॉर्ट प्रमोशन कौन्सिल

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## THE PLASTICS EXPORT PROMOTION COUNCIL

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We are enclosing herewith the following:

- 1] Nomination form for post of Vice Chairman – Annexure 1
- 2] Nomination form for post of Panel Chairman – Annexure 2
- 3] Declaration by members – Annexure 3 – To be given in the firm/company letterhead
- 4] Format for Chartered Accountants' Certificate – Annexure 4

We request you to kindly go through the election rules and the note mentioned in the nomination form while filling the nomination form especially with regard to the eligibility of the candidate to contest for the various posts.

A member can file nomination for only one post.

**The voting for the election to the Panel Chairman would be made by the respective product group members. The Proposer and Seconder shall also be from the same Panel.**

The COA member who were retire at the ensuing Annual General Meeting held in the month of September 2024 are entitled to contest for the election.

Only the Ordinary Members or their authorized representative, whose name is mentioned as such in the membership application, while applying for membership with the Council shall be eligible to contest, propose or second at the Election.

However, in the absence / non-availability / unwillingness of such authorized representative, any person who is duly authorized by the existing partners / directors / managing committee member etc., as the case may be, shall be eligible to contest for the Election provided that the name of such authorized person as partner / director / managing committee member / trustee etc. is registered with Director General of Foreign Trade (DGFT).

The duly completed nomination form can be sent to Council's Head Office on or before 29<sup>th</sup> August 2024 by 5 p.m by any of the following mode:

- (a) By email at the official Email ID of the Council [office@plexconcil.org](mailto:office@plexconcil.org)

OR

- (b) By depositing the nomination in sealed cover addressed to "The Election Committee" in the election nomination box kept at the Head Office of the Council.

OR

- (c) By post in a sealed envelope addressed to "The Election Committee" and sent to the Council's Head Office.

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The postal address of the Council's Head Office is as under:

The Plastics Export Promotion Council,  
Dynasty Business Park,  
B Wing, Ground Floor,  
Andheri Kurla Road, Chakala,  
Andheri East, Mumbai – 400059

The nominations received by 29<sup>th</sup> August 2024 would be scrutinized by the returning officer nominated by the Government of India on 30<sup>th</sup> August 2024 subject to the availability of returning officer.

Nomination can be withdrawn by the candidate by giving a letter signed by him/her/them latest by 3<sup>rd</sup> September, 2024. Withdrawal of nominations by electronic means such as emails will be considered or accepted by the Election Committee. Such a withdrawal shall be final and no subsequent request, for rescinding such withdrawal shall be entertained by the Election Committee.

The final list of candidates for election would be published on 3<sup>rd</sup> September, 2024. The same would be uploaded on Council's website and on the notice board of the Council at its Head Office.

If there is more than one candidate for each post then election would be conducted. The election would be conducted from 5<sup>th</sup> & 6<sup>th</sup> September 2024 by e-voting. A separate communication on e-voting process would be sent to the members separately if the election is held for any post.

The final list of the elected candidates would be declared on 9<sup>th</sup> September, 2024 which would be uploaded on Council's website and on the notice board of the Council at its Head Office.

It is to be noted that all the nomination form duly filled should accompany the declaration as per Annexure 3 and Chartered Accountants' Certificate as per Annexure 4 without which the application will be considered incomplete and cannot be treated as valid nomination.

The decision of the Election Committee in this regard would be final and binding on the members.

We request all the members to note the above and actively participate in the election. For any further clarification kindly contact the undersigned at [ed@plexconcil.org](mailto:ed@plexconcil.org).

Thanking you,  
For The Plastics Export Promotion Council

Sribash Dasmohapatra  
Executive Director

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